

Jake Byers

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EDUCATION

Bachelor of Science in Commerce and Business Administration

The University of Alabama, Culverhouse College of Commerce, Tuscaloosa, AL, May 2021

Major: Finance; **Minor:** Real Estate

Real Estate License: Sitting for Alabama Real Estate Exam on March 10, 2021

WORK EXPERIENCE

Leasing Manager, Druid City Properties, Tuscaloosa, AL, August 2021 — Present

- Responsible for the complete residential leasing process, from the point of contact with the prospective tenants through the time of move in.
- Management of my time to schedule property showings, be present for meetings, process applications and complete the necessary paperwork to secure the lease in a timely and efficient manner.
- Tasked with maintaining and tracking lockboxes in use for property maintenance and property showings.

Financial Advisory Internship, Raymond James, Tuscaloosa, AL, June 2020 — August 2020

- Learned the ins and outs of the Financial Advisory profession.
- Attended meetings with the top financial advisors in the state and attended corporate workshops with industry leaders, including Kevin O'Leary.

Leasing Agent, Allied Realty and Development Inc., Tuscaloosa, AL, February 2018 — September 2018

- Communicated with prospective tenants, set daily showings of properties, sent leases and charged tenant accounts.
- Qualified prospective tenants for individual landlords, secured and verified credit reports and proof of income.
- Assisted in decision making on interior and exterior architecture design of multimillion dollar multi-family development projects.

Property Management Internship, Signal Property Management, Birmingham, AL, November 2017 — January 2018

- Provided needed assistance to property managers to confirm the completion of repairs on more than 400 houses under management.
- Sourced and organized possible properties for acquisition and management to grow the property portfolio.
- Managed the company's delinquency reports to collect past due rents and late fees.

Lead Tutor, Brown House, Northport Housing Authority, Northport, AL, July 2019 — Present

- Currently manage a volunteer staff of 20 tutors that are helping upwards of 20 kids.
- Recruit prospective volunteers through public speaking engagements and formal recruiting events.

INVOLVEMENT AND HONORS

UA Real Estate Association, UA Finance Association, Leadership Team (Calvary Baptist Church), UA Women's Basketball Practice Squad
Class President (Evangel Christian School), Football Team Captain (2 years), Basketball Team Captain (2 years), Key Club, National Honor Society