

Danielle Douglas

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Current Address:

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2013 Shady Lane Drive NW
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EDUCATION: **University of Alabama in Huntsville, Huntsville, Alabama**
 Bachelor of Science in Business Administration in Finance

GPA 3.60/4.0 Expected Graduation Date: December 2020

RELEVANT COURSES:

- Financial Accounting
- Managerial Accounting
- Statistics for Business
- Economics
- Business Communication
- Personal Financial Planning
- Principles of Finance
- Managing Organizations

EXPERIENCE:

University of Alabama in Huntsville Learning Community Leader August 2018—November 2018

- Worked closely with professors to aid first-year freshman transition into college and keep up academic success
- Lead weekly small group meetings with UAH freshman for review and activities based on topics discussed in class
- Weekly meetings with other leaders for collaboration and to give updates on students

Plato's Closet, Huntsville, AL Keyholder October 2015 – Present

- Open and close the store without direct supervision
- Sort, price, and tag items purchased for inventory
- Guide the team in hitting daily and weekly sales goals
- Train new employees on required everyday tasks
- Balance cash registers at opening and closing

Zaxby's, Huntsville, AL Cashier June 2013 – November 2015

- Took orders on cash registers
- Served guest orders to their tables
- Maintained store cleanliness in dining and kitchen areas
- Stocked supplies for dining room, front cabinets and shelves

ACTIVITIES/AWARDS:

- Black Student Association Treasurer May 2018—Present
- Dean's List at UAH Recipient April 2018 and 2019
- Save First | Impact America Volunteer March 2018—April 2018
- Financial Management Association Member February 2018—Present
- Alpha Lambda Delta Member September 2017—Present

TECHNICAL / NON-TECHNICAL SKILLS:

- Basic Microsoft Word, Excel, PowerPoint, Access