

Megan McKay

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EDUCATION

The University of Alabama, Culverhouse College of Business, Tuscaloosa, AL

Expected May 2024

Bachelor of Science in Commerce and Business Administration

Majors: Finance and Economics **Minor:** Real Estate

Study Abroad: Barcelona

Jan 2023- Present

- Investments
- Cross- Cultural Management
- Money and Banking
- Entrepreneurship

WORK EXPERIENCE

Waitress

Oct 2021 – Present

Hotel Capstone, Tuscaloosa AL

- Train and mentor new waitstaff, providing rapid onboarding processes to integrate additional team members quickly.
- Collaborate with kitchen staff to coordinate restaurant goals such as upselling certain items, addressing product availability issues and other communication concerns.

Nanny

Jun 2022 – Aug 2022

Carmody Family, Hinsdale, IL

- Built positive and nurturing environments to support child social and emotional growth.
- Facilitated relationships with 4 children and parents by understanding family's needs and making sure those were met.
- Organized extracurricular schedules for sports and classes and provided safe transportation.

Receptionist

May 2020 – Aug 2022

Aspired Living of La Grange, La Grange IL

- Greeted visitors and customers professionally and provided friendly, knowledgeable assistance.
- Maintained building security by monitoring logbook and issuing visitor badges.
- Answered high-volume, multi-line telephone, directing callers to appropriate company personnel.

Waitress

May 2021 – Aug 2022

Aspired Living of La Grange, La Grange IL

- Arranged tables for residents, following established preparation procedures to provide guests with excellent experiences and foster repeat business.
- Cultivated warm relationships with residents to further enhance their dining experience.
- Kept updated knowledge of menu and promotions, recommending specific items to residents based off knowledge of their preferences.

Golf Shop Attendant

May 2021 – Aug 2021

Chicago Highlands. Westchester, IL

- Maintained up-to-date knowledge of store sales, payment policies and security standards.

LEADERSHIP EXPERIENCE

New Member Team Coordinator

Aug 2021– Dec 2021

Zeta Tau Alpha Sorority, The University of Alabama, Tuscaloosa, AL

- Facilitated relationships with new members throughout the recruitment process and throughout their first semester
- Organized the 2021 Bid Day Retreat for over 120 new members
- Helped facilitate relationships between new members through weekly meetings and new member education

CLUBS & ACTIVITIES

Zeta Tau Alpha Sorority

Zeta Tau Alpha Philanthropy Committee

Girls Club UA