**Zachary Veselsky**

(708) 557-3310 | Zachveselsky3@gmail.com

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| **EDUCATION** | **Bachelor of Science in Commerce and Business Administration**,  The University of Alabama, Culverhouse College of Business, Tuscaloosa, AL  **(Expected Graduation Date with 150 hours)**: May 2023  **Major**: General Business  **Minor**: Real Estate  **Computer Skills**: Microsoft Excel and PowerPoint |
| **WORK**  **EXPERIENCE** | **Summer Intern**,City Wide Facility Solutions of Illinois, Burr Ridge, IL, *May 2022 – August 2022*   * Engaged with customers in a friendly and helpful attitude when enlightening them about our services * Increased overall professional knowledge and sales experience by working in different areas of the company * Planned and mapped out sales route when in the field to maximize time and efficiency * Selected to shadow business operations personal for half of each day * Efficiently worked with accounting team * Coordinated and organized office by quickly filing and sorting documents * Attended bi-weekly staff meeting to learn about company’s projects and projections   **Maintenance Assistant**,Connemara Converting, Bolingbrook, IL, May *2021 – August 2021*   * Recorded Inventory accurately using their inventory software * Efficiently prepared carrier containers to minimize co-workers down time * Effectively worked with the shipping department to prepare orders to minimize truckers time spent in loading dock   **Laborer**, Shamrock Flooring, IL, May *2020 – August 2020*   * Organized calendar for arrival of deliveries to new jobsites * Received and signed off on deliveries * Efficiently prepped each room by counting inventory * Focused on proper safety equipment and guidelines |
| **LEADERSHIP**  **EXPERIENCE**  **VOLUNTEER SERVICE**  **HONORS AND INVOLVEMENT** | **Coordinator,** Hoop Mountain, Riverside, IL, *May 2020- August 2022*   * Managed and assisted staff of six * Organized checking in of players and coaches * Overlooked and managed three courts * Checked in media and college recruiters   Bulldog Day of Service  Feed My Starving Children  Presidents Lists  Phi Kappa Psi  Culverhouse Connections  Best Buddies |