**Zachary Veselsky**

 (708) 557-3310 | Zachveselsky3@gmail.com

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| **EDUCATION** | **Bachelor of Science in Commerce and Business Administration**,The University of Alabama, Culverhouse College of Business, Tuscaloosa, AL**(Expected Graduation Date with 150 hours)**: May 2023**Major**: General Business **Minor**: Real Estate **Computer Skills**: Microsoft Excel and PowerPoint |
| **WORK****EXPERIENCE** | **Summer Intern**,City Wide Facility Solutions of Illinois, Burr Ridge, IL, *May 2022 – August 2022** Engaged with customers in a friendly and helpful attitude when enlightening them about our services
* Increased overall professional knowledge and sales experience by working in different areas of the company
* Planned and mapped out sales route when in the field to maximize time and efficiency
* Selected to shadow business operations personal for half of each day
* Efficiently worked with accounting team
* Coordinated and organized office by quickly filing and sorting documents
* Attended bi-weekly staff meeting to learn about company’s projects and projections

**Maintenance Assistant**,Connemara Converting, Bolingbrook, IL, May *2021 – August 2021** Recorded Inventory accurately using their inventory software
* Efficiently prepared carrier containers to minimize co-workers down time
* Effectively worked with the shipping department to prepare orders to minimize truckers time spent in loading dock

**Laborer**, Shamrock Flooring, IL, May *2020 – August 2020** Organized calendar for arrival of deliveries to new jobsites
* Received and signed off on deliveries
* Efficiently prepped each room by counting inventory
* Focused on proper safety equipment and guidelines

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| **LEADERSHIP****EXPERIENCE****VOLUNTEER SERVICE****HONORS AND INVOLVEMENT** | **Coordinator,** Hoop Mountain, Riverside, IL, *May 2020- August 2022* * Managed and assisted staff of six
* Organized checking in of players and coaches
* Overlooked and managed three courts
* Checked in media and college recruiters

Bulldog Day of ServiceFeed My Starving ChildrenPresidents ListsPhi Kappa PsiCulverhouse ConnectionsBest Buddies  |