MADISON MINOR

1807 Southpointe Drive, Hoover 35244 (334-419-5454) Maddyminor01@gmail.com

CAREER OBJECTIVE

Detail-oriented Business Management major currently attending The University of Alabama, with 3+ years of work experience. Aiming to leverage a proven knowledge of customer communications and multi-tasking skills to succeed as a residential real estate agent. Frequently praised as efficient and adaptable by my peers, I can be relied upon to help achieve all goals.

EXPERIENCE

Parking Attendant Supervisor

LiveNation, Pelham, Al / April 2019 - Present

- Supervise fellow parking attendants and provide guidance and support if needed.
- Calculate parking charges and collect fees from customers.
- Locate vehicles or provide customers with instructions for locating vehicles.
- Keep parking areas clean and orderly to ensure that space usage is maximized.
- Lift, position, and remove barricades in order to open or close parking areas.

Retail Sales Associate

Hibbett Sports, Clanton, Al / April 2019-August 2019

- Recommend, select, and help locate or obtain merchandise based on customer needs and desires.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Answer questions regarding the store and its merchandise.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices.
- Clean shelves, counters, and tables.
- Inventory stock

EDUCATION

The University of Alabama GPA: 3.6

Bachelor of Business Administration Management Candidate (Expected graduation August 2023)

Relevant Coursework

- Computer Applications
- Leadership and Ethics
- Marketing
- Business Communications

AWARDS AND EXTRACURRICULARS

- Dean's List
- UA Recognition Scholarship
- Tutwiler Scholarship
- William Easterling Scholarship
- Nursing Home Volunteer
- Animal Shelter Volunteer