
Maci Munro

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817-694-9698

Education

The University of Alabama, Tuscaloosa, AL, Bachelor of Science in Human Environmental Sciences

Major: Interior Design

Minor: Real Estate

GPA: 3.53/4.0

Graduation Date: May 2024

Skills

- AutoCAD
- Bluebeam Revu
- Adobe Illustrator
- SketchUp

Work Experience

Childress Engineering Services, May – July 2022

Architect Intern, Richardson, Texas

- Assisted in schematic design
- Aided in drafting needs
- Created material/concept boards for clients

Elements of Design LLC, May – July 2021

Design Assistant, Southlake, Texas

- Redesigned showroom to better demonstrate home building selections – tile, stone, plumbing, brick, countertop, and cabinet samples to make for more accessible use
- Assisted with in-person consultation design meetings
- Worked with design team to implement furniture, tile, flooring, cabinetry, lighting, etc. for projects
- Supported office administration requirements for executive staff

Masergy Communications, June – August 2019

Contract Administrator Intern, Plano, Texas

- Reviewed and cataloged MSAs with custom language
- Collected the custom language to evaluate and utilize in future sales orders and standard MSA
- Organized and filed contracts

Leadership

Vice President of New Member Education, November 2021 – Present

- Utilizes updated New Member Program for new member education
- Oversee all of academics (academic probation, Dean's list, President's list)
- Supports Director of Academics in scholarship planning
- Plan and execute all Bid Day activities
- Leads, directs, and facilitates regular meetings of the New Member Education, in conjunction with New Member Education & Scholarship Advisors
- Manages the Director of Ivy Linking who plans events such as Big Sister/Little Sister and Ivy Linking events and processes.

Continuous Open Bid Recruitment Team, August 2021 - Present

- Recruit members to join our chapter throughout school year

Den Leader, August – October 2020

- Lead in helping transition new members into college and sorority life
- Attend all new member meetings
- Aid in Bid Day execution

Als Pals Mentorship Program, September – December 2019

- Supervised mentees while they finished homework/schoolwork
- Guided mentees during activities

Campus Activities

Alpha Phi, Beta Mu

Alpha Lambda Delta Honor Society, First Year Honors

Council for Engagement and Outreach, August 2021 – Present

Interior Design Student Association, August 2021 – Present

Culverhouse Real Estate Society, August 2021 – Present