

# ERIN M. BARKSDALE

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## EDUCATION

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### **Bachelor of Science in Commerce and Business Administration**, December 2022

The University of Alabama, Culverhouse College of Business, Tuscaloosa, Alabama

Major: Management      Minor: Real Estate      Concentration: Entrepreneurship

GPA: 3.525/4.0      Major GPA: 3.87/4.0

*Dean's List Spring 2021, Fall 2021*

## RELEVANT WORK EXPERIENCE

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### **The University of Alabama Early College Program**, Tuscaloosa, Alabama, August 2021- Present

Peer Coach

- Engage with Early College students to discuss progress, missed assignments, and concerns
- Organize Early College materials and pack recruiting supplies
- Assist faculty with office related tasks such as preparing for information sessions and class meetings
- Provide guidance for students experiencing difficulties with our technology and their college course load

### **43 Prime Steakhouse**, Northport, Alabama, July 2019 – Present

Manager

- Manage hostess station processes and conflict
- Perform menu merchandising procedures accurately by listing and explaining the specials, suggesting items, and upselling when appropriate.
- Seat guests based on guest preferences and balancing of customer flow in service stations.
- Provide excellent, fast customer service to guests
- Complete knowledge of Clover Dining POS System and how to resolve issues within it

### **California Underground Pizzeria**, Northport, Alabama, August 2018 – July 2019

Assistant Manager

- Provide the shop operates both efficiently and effectively while supervising at least six employees per shift
- Refine communication skills by handling customer complaints and interwork issues
- Oversee cash drawer accuracy, reporting discrepancies to the company's owner when discovered

## ADDITIONAL EXPERIENCE

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### **The University of Alabama**, Tuscaloosa, Alabama, August 2021 – Present

Research Assistant

- Assist professor with research, gaining exposure to special libraries, working capital management practices used by small businesses, and trade associations within the service industry
- Collect and analyze data on working capital management practices
- Review current literature and write a paper for publication

## HONORS & ACTIVITIES

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Alabama Girl's State 2019

Recipient of C. Todd Davis Memorial Endowed Scholarship and 6 additional academic scholarships

Culverhouse Real Estate Society

Young Americans for Freedom

Collegiate Entrepreneurs' Organization

Faculty Scholars Program

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## VOLUNTEER SERVICE

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Free Will Baptist Children's Home of Alabama

Sipsey Valley High School

## COMPUTER SKILLS

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Microsoft Office Suite (Word, Excel, PowerPoint)