

# Zach B. Miller

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(704) 516-6071

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## OBJECTIVE

Hard working student with a discipline in Operations Management and experience in retail, planning and Real Estate. My goal is to contribute to a company through eagerness to learn and attention to detail.

## EDUCATION

Candidate for **Bachelor of Science in Commerce and Business Administration**, The University of Alabama

**Graduation Date:** May 2019

**Major:** Operations Management

**Specialization/Minor:** Real Estate

## EXPERIENCE

*August 2018 - Present*

**Research Development Intern, Alabama Center for Real Estate, Tuscaloosa, AL**

*Goal:* Familiarize myself with residential market trends within the state of Alabama and incorporate my Operations Management and forecasting skills in order to provide accurate and relevant forecasting data.  
*Value:* Improving myself as a professional and improving my forecasting analytic focus.

*My Contribution:*

- Updating forecasting databases with improved seasonal formulations

*July 2018- August 2018*

**Information Analysis Intern, The Keith Corporation, Charlotte, NC**

*Goal:* Improve my knowledge on the commercial Real Estate market through hands on involvement in ARGUS data basing and acquisition research.

*Value:* Learning current market information, increased proficiency in ARGUS Enterprise and developing valued relationships in the Real Estate community.

*My Contribution:*

- Using the best of my knowledge and skills to enter the most up to date and accurate information on current shopping centers, industrial parks, etc. in order to make informed decisions on future contracts.
- Analyzing leases to provide vital information on rent rates, rate increases, tenant improvements, renewal dates and more.
- Providing incite on potential acquisitions through market research, site visits and potential rates.

*May 2018 – June 2018*

**Development Shadow Intern, Merrifield Patrick Vermillion, Charlotte, NC**

*Goal:* Learn the everyday obstacles and motivations of Real Estate experts both in the office and in the field and to improve myself as a business person.

*Value:* Improving my knowledge in the Real Estate field and improve analytics through property and acquisition research.

*My Contribution:*

- Working in the developmental and commercial Real Estate field in assisting with research, budgets for developmental projects and data-basing for future projects.
- Attending meetings with zoning offices, general contractors, architects, civil engineers, etc. Fully understanding and walking through a project's punch list.
- Attending construction site visits and resolving issues with general and sub-contractors.

*January 2012 – May 2014*

**President and Founder, Myers Park Youth for Conservation Ducks Unlimited, Charlotte, NC**

*Goal:* Create a high-performance environment and a strong support structure for team members to educate and engage youth while raising money for duck wildlife habitat conservation.

*Value:* Developing goal-oriented, well-adjusted individuals provides support and capital for the organization that creates a sustainable and clean place for ducks to live and thrive.

*My Contribution:*

- Lead a team that raised over \$10,000 in our inaugural banquet and \$15,000 in the second year Placed 17<sup>th</sup> out of all youth chapters in total gross earnings in North America in 2014-2015
- Placed 4<sup>th</sup> out of all youth chapters in total gross earnings in North America in 2015-2016
- Lead meetings and organized individual committees

## TECHNICAL EXPERIENCE

**Operating Environments:** Mac iOS, MS Windows,

**Business Tools:** MS Office: Access, Excel, PowerPoint, Word, ARGUS Enterprise Proficiency

## HONORS AND ACTIVITIES

**Culverhouse Real Estate Club**

**Executive Member of Phi Delta Theta Alabama Alpha**